

Workers not residing in Western Australia

Fact sheet



Workers receiving workers' compensation and residing outside of Western Australia must send their employer or employer's insurer a declaration every three months. The declaration requires important information from both the worker and medical practitioner.

Information for workers

If you are receiving workers' compensation while not living in Western Australia, you will need to provide proof of identity and proof of incapacity every three months.

The *Declaration of Worker Not Residing in Western Australia* form is to be completed by you and by the doctor who is treating you outside Western Australia.

The declaration form will be sent to you by the insurer or employer but can also be obtained from the WorkCover WA website.

When must the declaration be sent?

1. Within three months after the day you were no longer residing in Western Australia and;
2. Within three months after the date of the previous declaration.

How can I send the declaration?

The declaration can be sent electronically, by post or given in person. It is taken to be sent either:

- at the time it was sent to the email address or fax number of the employer or employer's insurer
- at the time it was posted to the business address of the employer or employer's insurer
- at the time it was delivered in person at the business address of the employer or employer's insurer.

Make sure you enter the date the declaration is sent to the employer or employer's insurer on the form and note it down as a reference point for any future declaration.

It is your responsibility to send the declaration.

If it is not sent to your employer or insurer within each three month period, compensation for weekly benefits may be stopped.

Attending the medical appointment

You must cooperate in the course of the medical examination and provide the medical practitioner with an official document to confirm your identity.

A passport, driver's licence or ID card issued by the country, state or territory authority in which you reside is sufficient provided it contains your photograph.

The doctor will then confirm your identity and assess your capacity for work.

Information for medical practitioners

Only registered medical practitioners can complete the medical practitioner's section of the *Declaration of Worker Not Residing in Western Australia* form.

A medical practitioner includes:

1. Persons registered under the *Health Practitioner Regulation National Law (Western Australia)* in the medical profession; and
2. Persons registered in the medical profession under a law or regulatory authority of the jurisdiction in which the person resides.

Medical practitioner's declaration

You will be required to check the worker's identity and provide information about the medical management of the worker and his or her work capacity.

The worker's identity can be checked with an official document of the country in which the person resides. This may include a passport, driver's licence or ID card issued by the country, state or territory authority in which the worker resides provided it contains a photograph of the worker.

Please provide your contact details in the space provided on the declaration form including your medical registration number and country of registration.

Medical practitioner's declaration

Guidance for certifying capacity for work can be accessed at gpsupport.workcover.wa.gov.au.